



MONGOLIA INTERNATIONAL UNIVERSITY
Admission Affairs Office,
13th khoroo, Bayanzurkh district,
Ulaanbaatar, Mongolia
+976-7000-7447, 9570-7447
admission@miu.edu.mn

FORM 1: APPLICATION

Graduate Program Admissions

Passport Photo

Applicant's Name		Registration No.	(only office)
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* Please TYPE or PRINT CLEARLY in *English* to complete this form. Please put “☑” or “☒” on the “☐” items.

PROGRAM OF STUDY

Applying Semester	<input type="checkbox"/> 2026 Fall [Graduate Admission] <input type="checkbox"/> 2027 Spring [Graduate Admission]	
Type of Application	<input type="checkbox"/> General Applicants (2 Years in MIU)	<input type="checkbox"/> 1+1 Program (1 Year in MIU + 1 Year in Universities in S. Korea)

※ In order to successfully go on a 1+1 program, you must meet the requirements set by the partnering university prior to your application to the 1+1 program.

You may select 1 top choice. Please select your choice of study by circling (insert 'o') the program.

Program	Choice (Put 'o')
Business Administration (MBA)	
Business Administration (MBA Start up)	
Foreign Language Education (FLE)	
Software Engineering (MSE)	
Public Administration (MPA)	



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PERSONAL INFORMATION

Name (In CAPITAL letters)	<i>Please TYPE your FULL name as given on the passport.</i>		
	(Last/Family)	(First)	(Middle/if any)
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status	<input type="checkbox"/> Single <input type="checkbox"/> Married
Date of Birth (DD/MM/YYYY)		Nationality (Country of Citizenship)	
Country of Birth		Alien Registration No. (if any)	
Passport Number		Passport Expiry Date (DD/MM/YYYY)	
Mailing Address (Including the city & country)	(Zip/Postal Code : -)		
Current Residence Address (if different from above)	(Zip/Postal Code : -)		
Email (Mandatory)		SKYPE ID (Mandatory)	
Mobile Phone Number	(Country/Area Code)	(Mobile Phone Number)	

EMERGENCY CONTACT INFORMATION

Emergency Contact Person's Name 1			
Relationship to Applicant 1			
Email 1			
Mobile Phone Number 1	(Country & Area Code)	(Mobile Phone Number)	
Emergency Contact Person's Name 2			
Relationship to Applicant 2			
Email 2			
Mobile Phone Number 2	(Country & Area Code)	(Mobile Phone Number)	



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EMPLOYMENT (WORK EXPERIENCE) INFORMATION

- Should you state any false information, there will be a cancellation of your admission.

1. CURRENT OR MOST RECENT EMPLOYMENT RECORD

Name of the Last or Current Employment	
Position / Job Title	
Country of the Employment	
Dates of the Last or Current Employment (DD/MM/YYYY ~ DD/MM/YYYY)	
Reason of Dismissal	

2. PAST EMPLOYMENT RECORD

Name of the Last or Current Employment	
Position / Job Title	
Country of the Employment	
Dates of the Last or Current Employment (DD/MM/YYYY ~ DD/MM/YYYY)	
Reason of Dismissal	

ENGLISH LANGUAGE PROFICIENCY (OPTIONAL)

- Please state the details of any English Language qualifications that you have obtained. (i.e. TOEFL, TEPS, IELTS and etc.)
- Should you state any false information, there will be a cancellation of your admission.

Test Name (if any)	
Score/Grade (if any)	
Date of Test (if any)	

- Please enclose copy of the certificate showing your English language proficiency.



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OTHER

Question 1) Have you ever been dismissed or suspended from College/University?				
<input type="checkbox"/> Yes		<input type="checkbox"/> No		
<i>If YES, please explain why. (Such conviction will not necessarily disqualify you from admission.)</i>				
Question 2) Have you ever been convicted of a felony or misdemeanor?				
<input type="checkbox"/> Yes		<input type="checkbox"/> No		
<i>If YES, please explain why. (Such conviction will not necessarily disqualify you from admission.)</i>				
Question 3) Do you have any medical condition(s) that will affect your ability to complete courses?				
<input type="checkbox"/> Yes		<input type="checkbox"/> No		
<i>If YES, please attach information about the nature of the condition to the application.</i>				
Question 4) Is there anyone in your family who graduated from or is currently studying at MIU?				
<input type="checkbox"/> Yes		<input type="checkbox"/> No		
<i>If YES, please state the name and your relationship to the family member (below).</i>				
Name(s)				
Relationship	<input type="checkbox"/> Brother <input type="checkbox"/> Sister <input type="checkbox"/> Cousin <input type="checkbox"/> Other : (State)			
Details	<input type="checkbox"/> LEI	<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Graduate	Year of Study/Graduation
Question 5) Is anyone in your family currently employed at MIU?				
<input type="checkbox"/> Yes		<input type="checkbox"/> No		<input type="checkbox"/> I myself am currently employed at MIU
<i>If YES, please state the name and your relationship to the family member (below).</i>				
Name				
Relationship	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Brother <input type="checkbox"/> Sister <input type="checkbox"/> Other : (State)			
<i>If YES, please check the classification of the job position of the specific family member (below).</i>				
<input type="checkbox"/> Administrator / Staff Member		<input type="checkbox"/> Faculty		<input type="checkbox"/> Other : (State)
<i>If Yes, please state the duration of employment at Mongolia International University (below).</i>				
Employed Duration				



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PAYMENT OF APPLICATION FEE

Application Fee
30 USD (International student), 30.000 MNT (Mongolian student)

- If you are residing in Mongolia, you may pay the application fee in cash at MIU Financial Affairs office.
- If you are living abroad, you may pay the application fee by wire transfer. Please be informed that all foreign currencies' application fees include the transaction costs.
- Application fee is non-refundable.

Payment Bank Information:

Currencies	Category	Details
US DOLLAR	Beneficiary's Name:	Mongolia International University
	Beneficiary's Account:	5720495555
	Beneficiary's Bank:	Khan Bank
	Bank SWIFT Code:	agmomnub
	Bank Address:	Treasury Department, Khan Bank, Seoul Street 25, Ulaanbaatar 44, Mongolia
Mongolian TUGRIK	Beneficiary's Name:	Mongolia International University / Эм Ай Ю Дээд сургууль
	Beneficiary's Account:	5720794350
	Beneficiary's Bank:	Khan Bank
	Bank SWIFT Code:	agmomnub
	Bank Address:	Treasury Department, Khan Bank, Seoul Street 25, Ulaanbaatar 44, Mongolia

PASTE YOUR RECEIPT HERE
(or submit via online application)



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CHECKLIST OF REQUIRED DOCUMENTS

No.	Documents for Submission	Check
1	Completed online application form ▪ You must attach your photo, receipt of the application fee payment, and supporting documents. ▪ Your name must match the name on your passport or official certificate of nationality.	<input type="checkbox"/>
2	Statement of Purpose in English	<input type="checkbox"/>
3	Two Recommendation Letters in English ▪ At least one recommendation letter should be written by a professor of your previous university.	<input type="checkbox"/>
4	English Resume (in Europass CV format) with Photo Attached ▪ The Europass CV can be created via https://europass.cedefop.europa.eu/documents/curriculum-vitae	<input type="checkbox"/>
5	<u>Notarized</u> Official copy of Bachelor's Degree Graduation Certificate (or proof of a relevant education level)	<input type="checkbox"/>
6	<u>Notarized</u> Official Copy of Bachelor's Transcript ▪ Full marks / GPA must be written on the transcript.	<input type="checkbox"/>
7	Official Mongolian translation of the Bachelor's degree Graduation Certificate (or proof of a relevant education level)	<input type="checkbox"/>
8	Official Mongolian translation of the Bachelor's Transcript ▪ Full marks / GPA must be written on the transcript.	<input type="checkbox"/>
9	[OPTIONAL] Certificate of English Proficiency Test Score (TEPS, IELTS, or TOEFL iBT)	<input type="checkbox"/>
10	Copy of Valid Passport for International Applicants, or National ID Card for Mongolian Applicants ▪ Must be valid at least 2 years till the expiry date	<input type="checkbox"/>
11	HIV / AIDS Test Result for International Applicants ▪ The test should be taken prior to 2 months from the date of application.	<input type="checkbox"/>
12	One Passport-Size Photo (3.5cm x 4.5cm)	<input type="checkbox"/>
13	Application Fee Payment Receipt (Mongolian students: 30.000 MNT International students: 30\$)	<input type="checkbox"/>
14	[OPTIONAL] Research Portfolio, Records of Achievement	<input type="checkbox"/>

- All scanned and notarized documents submitted must be originals.
- Admitted students must submit hard copies of their original documents to the Admission Affairs Office by 2:00 PM, on the first day of semester. Applicants who fail to submit original documents are subject to a penalty payment or withdrawal of enrollment.
- Original bachelor diploma/prior academic degree and transcripts must have public notarization and be translated into Mongolian.
- Once students are admitted to MIU and arrive in Mongolia, all international entrants will need to translate their bachelor diploma and transcripts into Mongolian (under the guidance of the Admission Affairs Office). This is required for the successful registration all foreign students in the Higher Education Mongolian Information System (HEMIS) database. Extra charges may apply for translations (depending on the type and number of pages of applicant's documents).
- A certificate of registration, a transcript, and a graduation document issued by a school outside of Mongolia must include the following information from the issuing department: an English-language address, an international phone number, and a fax number.



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APPLICANT'S SURVEY ON ADMISSIONS

Question 1) How did you first learn about MIU? (You may select 2 options).					
<input type="checkbox"/> Friends & Relatives		<input type="checkbox"/> Social Media (Facebook, VK, Instagram etc.)			
<input type="checkbox"/> Educational Agent	<input type="checkbox"/> How did you first get in contact or meet with the agent?	(Please State the Name and Specify)			
	<input type="checkbox"/> Did the agent assist you in preparing your admission documents?	(Please Specify)			
<input type="checkbox"/> Mass Media (Newspaper, TV, Radio etc.)					
<input type="checkbox"/> MIU Alumni		<input type="checkbox"/> MIU Website			
<input type="checkbox"/> MIU Events (i.e. Open Day, ME Concert etc.)		<input type="checkbox"/> Other			
<input type="checkbox"/> Educational Events (i.e. Education Expo)					
Question 2) How did you apply for the program?					
<input type="checkbox"/> Directly to MIU (online or offline application)		<input type="checkbox"/> Educational Agent (Please State the Name):			
Rank the factors in making your university choice from most (1) to least (8) important.					
	100% English curriculum		International faculty		International students
	Academic programs		Tuition fee		Scholarships and financial aid
	Geographic location		Campus life		1+1 Outbound Programs
For example (below).					
1	100% English curriculum	3	International faculty	7	International students

DECLARATION

- I have completed this application to the best of my ability and knowledge.
- I understand that:
 - i. The submitted documents supporting this application become the property of the University and will not be returned to me;
 - ii. The University may change or cancel any decision it makes if the information I have given is incorrect or incomplete.
- I declare that the information I have given in this application is correct and complete.
- I further confirm that I have read, understood, and agree to comply with the admission regulations of MIU.

Applicant's Signature:

Date (DD/MM/YYYY):
